

University of Calabar, Calabar

Pre-Qualification for the Procurement of Various Works and Goods

The University of Calabar intends to apply part of the funds for Special Presidential Intervention, Phases I and II, based on The Needs Assessment of Nigerian Public Universities, for the procurement of some works and goods.

Therefore, interested and reputable companies that can meet the technical requirements in section 2 below, are invited to apply for pre-qualification and financial bid for the under-listed works and goods and only pre-qualification for 1.14 – Lot 35:

S/N	Lot No.	Projects
1.1	Lot 1	Rehabilitation of plumbing and electrical systems in the female students' hostel, halls 8;
1.2	Lot 2	Rehabilitation of plumbing and electrical systems in the female students' hostel, halls 9;
1.3	Lot 3	Rehabilitation of plumbing and electrical systems in the male students' hostel, hall 4;
1.4	Lot 8:	Rehabilitation of work-tops in some laboratories in the College of Medical Sciences, Faculties of Science and Agriculture
1.5	Lot 9:	Completion of the University Library;
1.6	Lot 14	Construction of hatchery for Institute of Oceanography;
1.7	Lot 15	Construction of dance studio for the Department of Theatre Arts;
1.8	Lot 23	Drilling of 2 nos. 300mm diameter boreholes with submersible pumps;
1.9	Lot 24	Construction of packaged water treatment plant and connection to the central water supply system;
1.10	Lot 25	Construction of elevated water tank at the staff village;
1.11	Lot 29	Central gas supply to the Faculty of Science;
1.12	Lot 31	Supply of computers and peripherals to faculties;
1.13	Lot 32	Supply of teaching and research equipment to faculties and
1.14	Lot 35	Construction of 120-room hostel block for male students.

2.0 Technical Qualifications

Only companies that can show verifiable evidence of the documents listed below should apply and complete the prequalification documents:

- 2.1 Company registration with the Corporate Affairs Commission (CAC);
- 2.2 Corporate Affairs Commission forms CO2 and CO7, showing the directors of the company and share holding pattern;
- 2.3 Company tax clearance certificates for the last three years, expiring in December, 2015;
- 2.4 VAT registration and remittances;
- 2.5 Certificate of registration with the National Pensions Commission, expiring in December, 2015;
- 2.6 Current Certificate of Registration with the Industrial Training Fund, expiring in December, 2015;
- 2.7 A sworn Affidavit disclosing whether or not any officer of the University of Calabar is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid is true and correct in all material particular;
- 2.8 Minimum turn-over in the tax clearance certificate in any of the last three years (i.e. 2012, 2013, and 2014) shall not be less than N3.0 million for all projects except Lot 35 which attracts a minimum turn-over of N20 million;
- 2.9 Payment of a tender fee of thirty thousand Naira (N30,000.00) by a bank draft, raised in favour of University of Calabar, at the Bursary Department of the University;
- 2.10 Audited accounts for the past three years;
- 2.11 Financial capability to execute the project;
- 2.12 Experience/Technical qualifications of at least of three (3) key technical personnel, including photocopies of registration certificates with professional regulatory bodies ((i.e. ARGON, COREN, QSRBN, and CORBON for works (construction and rehabilitation) projects));

(2.13) A minimum of three (3) similar jobs executed in the last five (5) years for government agencies, oil and gas sector, recognized international agencies, and public quoted agencies, indicating their locations, letters of commission, job completion certificates for completed projects, as projects executed for individuals shall not be accepted;

2.14 Details of key plants and equipment deemed to be relevant to the project, stating the year of manufacture and whether or not they are owned by the company or on hire;

2.15 Name of bankers, with references;

2.16 Companies which are currently handling projects for the University, and whose jobs are not up to 60% completion level shall not be considered;

2.17 Companies shall neither apply for pre-qualification nor submit financial bid for more than two projects;

2.18 Companies which were pre-qualified in any of the aforementioned projects in the last exercise as advertised in the 'Federal Tenders Journal' of Monday, October 20 -Sunday, November 2, 2014, 'The Punch' of October 30, 2014 and 'The Nation' of November 13, 2014 need not apply again.

N/B

The above-listed requirements shall form part of the technical evaluation criteria and non-compliance with sections 2.1 to 2.9, 2.16 and 2.17 of the requirements, which are mandatory, shall result in automatic disqualification of the bidder.

Serial No. 1.14, Lot 35, only requires pre-qualification at this stage of the procurement.

3.0 Collection of Pre-Qualification Evaluation and Financial Bid Documents

The pre-qualification/financial bid evaluation documents from the:

Office of the Director of Physical Planning

University of Calabar

Calabar

on the presentation of an official receipt from the Bursary Department of the University for the payment of the tender fee and a photocopy of the bank draft.

4.0 Submission of Pre-Qualification Documents

Eight (8) copies of the pre-qualification documents and a copy of the financial bid should be prepared, paginated or serialized in the order listed above and bound with a table of contents for each project. Non-adherence to this instruction shall result in the rejection of the bid.

Completed pre-qualification documents should be put in a sealed envelope with the title of the project and the name of the bidder clearly written on the back of the envelope.

The envelope should be addressed to the:

Registrar

University of Calabar, Calabar and deposited in the tender box in the Procurement Office in the Senate Chamber on or before 10am on October 6th 2015 for Serial No. 1.14. Lot 35 only and on or before 10 am on November 3rd 2015 for the remaining lots (Serial No. 1.1 - 1.13)

Documents brought after the closing time shall be rejected.

5.0 Opening of the Pre-Qualification Documents

The pre-qualification documents shall be opened at 10 am **on October 6, 2015 for Serial No. 1.14, Lot 35 only and at 10 am on November 3rd 2015** for the remaining lots (Serial No. 1.1 – 1.13) at the Senate Chambers of the University.

Bidders and interested members of the public are invited to witness the opening of the documents.

NOTE:

Companies should note the pre-qualification exercise is not an invitation to tender or bid and does not create any commitment by the University to any company.

SIGNED

MR MOSES ABANG, mnin, fcai

REGISTRAR